

**UNIVERSITY OF PITTSBURGH SCHOOL OF PHARMACY
EXPERIENTIAL LEARNING: PHARM 5112 & 5113
SERVICE LEARNING VERIFICATION OF HOURS AND
PROFESSIONAL BEHAVIOR AND ATTITUDE ASSESSMENT FORM**

I. STUDENT INFORMATION

Name _____ Address _____

Semester (Please circle) Fall Spring Phone _____

II. SERVICE LEARNING SITE INFORMATION

Name of site _____ Address _____

Preceptor/Supervisor _____ Phone _____

III. SUMMARY OF ACTIVITIES (To be completed by student)

Briefly describe the activities you engaged in at your site. Use the back of this form if necessary. **Please Print Clearly**

IV. VERIFICATION

I agree that all information provided herein is accurate, complete and truthful and that I/student have participated in the above mentioned activities and completed a minimum of 24 hours of service for the term. I understand that if the information I/student have submitted is found to be incomplete or inaccurate, it shall result in an unsatisfactory grade for the course and dismissal from the program.

Student Signature _____ Date _____

Preceptor/Supervisor Signature _____ Date _____

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Student Name _____ Date _____

Service Learning Site _____ Telephone _____

Name of Preceptor/Supervisor (*Please Print*) _____

Signature of Preceptor/Supervisor _____

INSTRUCTIONS: (To be completed by preceptor/supervisor)

Please rate the student's professional behavior and attitude using the rating system described below. A rating of "3" should serve as the starting point. Students who demonstrate above average or excellent performance for a particular item should be rated a "4" or "5" respectively. Conversely, students who demonstrate below average or unsatisfactory performance on a particular item should be rated a "2" or "1" respectively. If you have no basis for judgement on a particular item, the "N" rating should be used.

RATING DESCRIPTOR GUIDES

- 5= Student demonstrated **excellent** skills in this area; was **extremely effective** and/or **very consistent** (could serve as a role model).
- 4= Student demonstrated **very good** skills in this area; was **above average in effectiveness** and/or **consistency**.
- 3= Student demonstrated **satisfactory** skills in this area; was **generally effective** and/or **consistent** but **needs some improvement** (appropriate for a first year professional student).
- 2= Student **needs improvement** in this area; was **somewhat ineffective** and/or **inconsistent**.
- 1= Student **needs significant improvement** in this area; was **ineffective** and/or **inconsistent**, (performance was unsatisfactory).
- N= Not enough evidence to evaluate.

- | | |
|---|-------------|
| 1. Student is reliable and dependable, i.e. , can be counted on to fulfill responsibilities and meet expectations. | 5 4 3 2 1 N |
| 2. Student produces quality work, i.e. , tasks and assignments are complete, accurate, and meet their respective objectives. | 5 4 3 2 1 N |
| 3. Student is empathetic, i.e. demonstrates appreciation of others' positions; attempts to identify with others' perspectives; demonstrates consideration toward others. | 5 4 3 2 1 N |
| 4. Student communicates articulately, i.e. , clearly communicates thoughts; uses appropriate terminology and vocabulary for intended audience. | 5 4 3 2 1 N |
| 5. Student is punctual, i.e. , arrives to the site early or on time; meets deadlines for completion of tasks and responsibilities. | 5 4 3 2 1 N |
| 6. Student uses time efficiently, i.e. , allocates and utilizes appropriate amounts of time to fulfill responsibilities; utilizes others' time wisely. | 5 4 3 2 1 N |
| 7. Student is self-directed in undertaking tasks, i.e. , after initial instruction of tasks/assignments/responsibilities, initiates activities to complete them; self-motivated; functions independently; seeks additional tasks after completing originals. | 5 4 3 2 1 N |

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- | | | | | | | |
|--|---|---|---|---|---|---|
| 8. Student is respectful, i.e., demonstrates regard for self, preceptor, staff, clients, and site property. | 5 | 4 | 3 | 2 | 1 | N |
| 9. Student demonstrates accountability, i.e., hold oneself liable for tasks/duties/responsibilities; does not blame others for mistakes or mishaps, nor avoids responsibilities. | 5 | 4 | 3 | 2 | 1 | N |
| 10. Student prioritizes responsibilities effectively, i.e., organizes and approaches multiple tasks and assignments in a manner to produce desired outcomes. | 5 | 4 | 3 | 2 | 1 | N |
| 11. Student accepts and applies constructive criticism, i.e., responds openly and positively to feedback; modifies behavior if necessary. | 5 | 4 | 3 | 2 | 1 | N |
| 12. Student puts others' needs above his/her own, i.e., demonstrates an attitude of service by taking the necessary time and actions to help others; give of oneself to benefit others. | 5 | 4 | 3 | 2 | 1 | N |
| 13. Student is nonjudgmental, i.e., demonstrates an attitude of open-mindedness towards others and situations; does not "stereotype" others or prejudice situations. | 5 | 4 | 3 | 2 | 1 | N |
| 14. Student is an active learner, i.e., seeks knowledge; asks questions; searches for information; takes responsibility for own learning. | 5 | 4 | 3 | 2 | 1 | N |
| 15. Student is cooperative, i.e., non-argumentative; willing and helpful. | 5 | 4 | 3 | 2 | 1 | N |
| 16. Student "follows through" with responsibilities, i.e., if task is left incomplete or problem is not resolved, student seeks aid. | 5 | 4 | 3 | 2 | 1 | N |
| 17. Student wears appropriate attire, i.e., adheres to dress code (written or unwritten), at site. | 5 | 4 | 3 | 2 | 1 | N |
| 18. Student demonstrates confidence, i.e., acts and communicates in a self-assured manner, yet with modesty and humility. | 5 | 4 | 3 | 2 | 1 | N |
| 19. Student demonstrates a desire to exceed expectations, i.e., goes "above and beyond the call of duty;" attempts to exceed minimal standards and requirements for tasks/assignments/responsibilities. | 5 | 4 | 3 | 2 | 1 | N |
| 20. Student exhibits attentive listening skills, i.e., actively listens to others; knows when it is appropriate to listen. | 5 | 4 | 3 | 2 | 1 | N |

Average of the scores marked above.

"Do not factor in those questions whose answers were N (not applicable)"

_____ * 8 = _____
 Avg. Score Grade Pts